



## The Academy at Charlemont Planned Absence from School

\_\_\_\_\_ requests to be absent from school on

(please check one of the following)

\_\_\_\_\_ (one day) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_ (partial day) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ and will be in school by \_\_\_\_\_ am/pm

\_\_\_\_\_ (partial day) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ and leave school at \_\_\_\_\_ am/pm

\_\_\_\_\_ (several days) from \_\_\_\_/\_\_\_\_/\_\_\_\_ through \_\_\_\_/\_\_\_\_/\_\_\_\_

The reason for the absence is \_\_\_\_\_

\_\_\_\_\_

Parent/Guardian **Signature:** \_\_\_\_\_

**Teachers:** Parental Permission has been given and the request has been approved.  
Homework assignments may be given and accepted for credit.

Approved by (school administrator): \_\_\_\_\_

**Student:** Please have your teachers initial that they have seen this form. When completed, return to the main office.

English\_\_\_\_\_

Math\_\_\_\_\_

Art\_\_\_\_\_

Music\_\_\_\_\_

History\_\_\_\_\_

Foreign\_\_\_\_\_  
Language

Studio Block\_\_\_\_\_

Science\_\_\_\_\_

Latin\_\_\_\_\_

Studio Block\_\_\_\_\_